

Note to Member Major Projects Board – 11 November 2024

Update on establishment of a PMO

Members have requested an update on progress with establishment of a Programme Management Office (PMO) within the Borough Council.

Background

- The Borough Council's then Management Team determined to establish a PMO in January 2023 consisting of 3 officers.
- The Manager post has been filled for some time, the two other posts were un-budgeted. In summer 2024 a decision was taken to utilise two vacant posts for the PMO roles.

Update

- A recruitment exercise has been undertaken to recruit a PMO Officer and a PMO Coordinator. At the time of writing this report, this is in progress.
- The closing date for the advertised vacancies was 21st October; a good number of applications were received for each post.
- Interviews will be held during November with anticipation that the roles will be filled early in 2025.

Vanessa Dunmall
Manager, PMO
28.10.2024